



New Hampshire Housing  
Bringing You Home

## GOAL Program News



### Spring 2015

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## The GOAL Program Introduces: *My Employment Plan*

Today more than ever individuals and families are making decisions about employment based on whether a job fits their unique personality and lifestyle. With this factor in mind, the GOAL Program staff explored a variety of employment tools and personality assessments. We are thrilled to share with you these excellent websites in our step-by-step guide, *My Employment Plan*. This user-friendly workbook contains everything you need at your fingertips to succeed with your employment goals.

Whether you are looking for a new job, trying to figure out what job is right for you, or preparing to ask your boss for a raise, this online workbook provides you with various resources and activities designed to help you succeed. It is separated into three sections. Each section is designed to assist you in narrowing down your choices and making informed decisions based on your individual interests, values, skills and preferences.

**Part I – Identify Your Strengths**

**Part II – Find a Job that Fits You**

**Part III – Career Exploration & Education**

It's worth the time you'll invest working through each section, clicking on the links and completing each activity. It is time spent investing in yourself and learning how to represent yourself to potential employers as the best and/or strongest fit for the job you want! Get started today. Go to [www.nhhed.com](http://www.nhhed.com) and click on the *My Employment Plan* icon to the right. Be sure to save the opened copy to your computer for continued use. Enjoy your journey toward employment!

**“Find out what you like doing best and get someone to pay you for doing it.”**

~*Katherine Whitehorn*



### Tips for a Great Start at Your New Job

- |                          |                           |
|--------------------------|---------------------------|
| Be on time               | Learn as much as you can  |
| Have a positive attitude | Ask questions             |
| Dress professionally     | Avoid gossip              |
| Learn everyone's name    | Listen more than you talk |
| Take notes               | Help others               |
| Ask for help             | Seek out a mentor         |

## Ask a Coach

**Q. What should I avoid doing on my job search? I don't want to make any mistakes.**

**A.** Mistakes don't go over well when you're job hunting. In a competitive job market, even a typo is enough to knock you out of contention for a job. *About Career* shares some of the most common job search mistakes to avoid: <http://jobsearch.about.com>.

**Q. How can social media (LinkedIn, Twitter, Facebook, etc.) affect my job search?**

**A.** Employers pick up clues about your personality and how you might fit into their corporate culture by scanning your social media pages. It helps them to discover who you are and what you have done before they even talk with you, so it's important to make sure you have a good online reputation. To learn more go to: [www.themuse.com](http://www.themuse.com).

### FSS Successes

- Seven GOAL participants started full-time jobs, and due to their income they now have escrow savings!
- Way to go Sam and Kelly! They both received promotions at work along with raises!
- Working with ABLE Senior Employment Services, Jason landed a part-time job with St. Vincent DePaul.
- Congratulations goes out to Sara, Chloe, Chris, Danielle, Amy, Karen, and Dennis! All have been accepted into various educational programs, including nursing, insurance, and masters degrees.
- Four participants have opened education IDAs. Once they save \$500 of earned income they will receive \$4,000 in matched funding for a total of \$4,500 to use for college tuition. Sandy has completed her IDA savings, and her son will be attending NHTI in the fall!
- Nicole and Tim have each purchased a home using their IDAs and Section 8 vouchers. Four more GOAL participants have been pre-approved for mortgages and have started house hunting!
- Nine participants were given a grand total of \$10,895.95 in escrow funds to help fund costs related to education, transportation, employment and homeownership.
- Congrats Gregg and Melissa, our newest GOAL graduates! Their combined escrow earnings are \$6,328.81.

### The GOAL Program can assist you with:

- Career assessment and education
- Employment, job retention and advancement
- Financial management and building better credit
- Homeownership

Your GOAL Coach is here to support you and share resources that will help you achieve success in these areas!

### Get the most out of GOAL by using these helpful tools:

- [www.nhhed.com](http://www.nhhed.com) for *My Employment Plan*, resources and online training.
- [www.virtualgoalcoach.net](http://www.virtualgoalcoach.net) to map, track, and find the resources you need to reach your goals.
- [www.FindFinancialFreedom.org](http://www.FindFinancialFreedom.org) to manage your income and expenses.