



New Hampshire
Housing

GOAL Program News



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Hunting For A New Job? Explore Your Interests!

Do you count yourself out of the running when your experience doesn't match the job description? Knowing employers are looking for a specific set of skills, experience and education can sometimes discourage job hunters from applying if they don't think they have what it takes. But before you decide *not* to apply, ask yourself the following questions:

- *"Why am I interested in applying for this position?"* Your interest may actually indicate that the job is a good fit for you. P.S. It's likely you'll be asked this question at an interview.
- *"Have I done anything like this in the past?"* Don't forget about hobbies, volunteer work and what you do in your spare time.
- *"Would a family member or a friend encourage me to apply for this job, seeing my potential for success?"* Ask someone if they think this would be a good position for you. Can they see you doing this kind of work?
- *"Does this job line up with my strengths and interests?"*
- *"Do I have transferable skills that meet the job requirements?"*
For information and examples of transferable skills, go to: www.monster.com/career-advice/article/change-careers-transferable-skills.

Next, explore the position you're interested in. To get started, go to www.onetonline.org. At the top of the website to the right, type **your job interest** into the *Occupation Quick Search* bar. Click the position of your choice. A summary report for the position will be generated. This report includes information such as: tasks, knowledge, skills, education, etc. needed for the job. Do your interests, skills and experiences match up with the job summary?

You might find that you *do* have the necessary skills. And if you don't, now you know what skills are required to land the job. To search for education needed and/or job openings near you from this job summary page, scroll down to "Credentials" and click on *Find Training/Find Certifications*; at the very bottom of the page, click on *Find Jobs*. Great ideas can happen when you explore your interests!



What Are Transferable Skills?

These are skills we take from job to job. They can be organized around communication, critical thinking, self-management, and interpersonal skills. *And* they can help **you** stand out on the job search.

- Identify yours at: www.careeronestop.org
- And find out how to highlight them on your resume: www.monster.com/career-advice/article/Resume-Skills-Section

Ask a Coach

Q. I know what my skills are but I have no idea what type of job to search for. Do you have any ideas?

A. A great place to start is Career One Stop. Begin by exploring in *mySkills myFuture* at: www.careeronestop.org/ResourcesFor/CareerChanger/career-changer.aspx. You can type in your current or past positions and a list of different jobs with skill comparisons will be generated to explore. Also, sign up for the *NH Works Job Match System*. They can directly match you with jobs and employers who are seeking the skills and experiences you have at www.nhworks.org/job-seekers/job-search-registration.aspx.

Q. I'm not really sure what I'd like to do for work and I'd love to explore different job possibilities. Where should I begin?

A. Completing a free online self-assessment can help you identify career paths that might be a good fit for your interests and personality. The GOAL Program's *My Employment Plan—Part I*, will provide you with the resource links to several self-assessment sites. Go to www.nhhed.com and click into *My Employment Plan*. Be sure to keep the link to this website on your desktop so you can access and save your work.



“The Future belongs to those who believe in the beauty of their dreams.” ~ Eleanor Roosevelt

FSS Successes During the Past Four Months

- Congratulations to Eric, Hjannette, Jason, Kathleen and Kim. Each landed full-time jobs! And Kathleen chose to give up her voucher for another family to use.
- Brian and Ruth have landed part-time jobs. Way to go!
- Working part-time for the past four years through *ABLE*, Gaetan's success on the job earned him a permanent position!
- Kudos to Joanne on her promotion to Assistant Manager. She's now working full-time and graduated from GOAL with escrow!
- Michelle earned her HiSET (formerly the GED)!
- Sandi earned her bachelor's degree and graduated from GOAL with escrow. Bravo, Sandi!
- Since improving their credit, Adelina and Corey have each been approved for a car loan.
- Catherine, Jay and Monica have each been approved for a mortgage to purchase a home of their own. They're all on the hunt for new homes!
- Eight participants graduated from GOAL with a combined total of \$58,600 in escrow funds!

The GOAL Program can assist you with:

- Career assessment and education
- Employment, job retention and advancement
- Financial management and building better credit
- Homeownership

Your GOAL Coach is here to support you and share resources that will help you achieve success in these areas!

Get the most out of GOAL by using these helpful tools:

- www.nhhed.com for resources and online training.
- www.findfinancialfreedom.org to manage your income and expenses.
- nhhfafindfinancialfreedom.wordpress.com and Facebook for blogs and tips that support your goals.

